



## SASES Delegates

Each club should appoint two delegates to represent their club in SASES business meetings. Clubs should arrive at their own fair way of appointing delegates.

These delegates must attend the business meeting and elections during the weekend.

- **SASES Business Meeting I, Saturday October 21**  
8:30 PM–10:00 PM Tampa Convention Center, Room 22 & 23  
***\*\*All Clubs must identify their delegates at this meeting and all delegates must be in attendance. Should a delegate be unable to attend, the club must select a replacement. Delegates will receive their “delegate” ribbons at this time.***  
This meeting will include information for delegates and candidates on elections.
- **SASES Elections, Sunday October 22**  
8:00 PM–9:00 PM Tampa Convention Center, Room 22 & 23  
The elections will be conducted at this time.  
**\*\*All delegates must have the use of a smartphone during this meeting.**

Delegates are encouraged to nominate students for the National Offices. Each club on the SASES Club List receives up to two votes, one per delegate. If a club's delegate(s) does not come forward during the Business Meeting I, that club's vote(s) is forfeited.

When presenting themselves as delegates, answering roll call, making a motion, or making a nomination, delegates should begin by stating their name and their school for the Recording Secretary.

If you have questions about delegates and their responsibilities, please contact the SASES President prior to the SASES Annual Meeting.

Delegates are encouraged to review Officer Profiles with their club members and discuss who they believe are the strongest candidates.

All candidates must submit a profile by the time specified in the election guidelines to allow Delegates and other students to learn more about them before the election.

View Profiles here:

<https://www.agronomy.org/undergrads/officers-advisors/candidates>

<https://www.crops.org/undergrads/officers-advisors/candidates>

<https://www.soils.org/undergrads/officers-advisors/candidates>

## SASES National Officer Descriptions

Officers are elected annually by participating SASES club delegate at the ASA, SSSA, and CSSA Annual Meetings. They each serve a one-year term. Being a National Officer is a team effort. The officers meet every month by phone and discuss the SASES program. They accept new clubs into SASES, find and book keynote speakers for the Annual Meeting, determine the host school of the Spring Meeting, and talk about how to improve SASES. The three National Advisors and Society staff are there to support them and assist them. Each officer also has specific official duties, as follows:

### President

- Organizes the monthly meeting
- Sends a survey to get members' availability
- Picks a time and invites committee
- Adds items to the agenda
- Presides over national meetings (Spring and Annual)

### Vice President

- Assigns student committee volunteers based on preferences.
- Communicates with all committees
- Presides over National Meetings in President's absence

### Corresponding Secretary

- Posts to Facebook and Twitter
- Submits stories to CSA News
- Submits updates to Newsflash
- Coordinates any SASES publications or newsletters

### Recording Secretary

- Set the agenda and share with the committee before the meeting, allowing enough time after distribution for everyone to add agenda items.
- Send out minutes from each meeting.
- Keep track of delegates at National Meetings when attendance or voting is needed

### Member Relations

- Provide information on SASES to prospective clubs.
- Presents new club petitions at the business meeting, and informs clubs of approval.