The meeting was called to order by President P. Stephen Baenziger. Those present were:

P. Stephen Baenziger, CSSA President  
Kenneth J. Moore, CSSA President-Elect  
Vivien G. Allen, CSSA Past President  
Guests:  
James G. Coors, Incoming CSSA President-Elect  
Ellen G.M. Bergfeld, Executive Vice President  
Cary Mitchell, President, American Society for Horticultural Science  
Froylan Rincon-Sanchez, President, Mexican Society for Plant Breeding and Genetics  
Cathy Goudreau, Assistant to the Executive Vice President and Recording Secretary

**000-099 ORGANIZATION**

**C002 Executive Committee**  
The following dates were confirmed for 2004 meetings of the Executive Committee:  
March 1-3 (leadership workshop to be held February 28-29) and August 2-5 (Budget and Finance Committee will meet August 1-2)

**200-299 OPERATIONS AND FINANCE**

**C201.4 Strategic Planning**  
Ellen Bergfeld requested the Executive Committee and Board of Directors look at the 1994 CSSA Strategic Plan, identify one or two priorities, and set goals to accomplish those priorities. In addition, the Vision statement will be rewritten into one or two sentences.

**C205 Historian**  
ACTION: Per the recommendation contained in the C205 annual report, it was moved to appoint a 50th Anniversary Committee for CSSA’s Golden Anniversary in 2005. Seconded. Carried.

Kenneth Moore will appoint the committee.

The C205 annual report also recommends development of a library of historical CSSA activities, such as the Annual Meetings Program and Abstracts, to be held at Headquarters or at a library with ILL listings that specializes in technical society record holdings, such as Iowa State University.

It was noted that much of the above information is already held at CSSA Headquarters.
300-399 PUBLICATIONS

ACS321.5 Electronic Conversion of Back Issues of ASA-CSSA-SSSA Journals, ad hoc
The first phase of the searchable journal project was to have all issues of *Agronomy Journal*, *Crop Science*, *Soil Science Society of America Journal*, and *Journal of Environmental Quality* up to and including the year 2000, digitized and placed on CD. In addition, *Journal of Production Agriculture* and *Journal of Natural Resources and Life Sciences Education* were added to the *Agronomy Journal* digitizing project. The *Bulletin of the Soil Survey Association* was added to the *SSSA Journal* digitizing project because the Association was one of SSSA’s predecessors. *SSSA Journal* is available and being sold and all content for the other journals has been digitized and the CD set for each publication is either completed or in the final stages of review as the last step prior to pressing the master set and reproduction.

In addition to CDs, Ellen Bergfeld will look into the possibility of placing the back issues on DVD.

400-499 AWARDS

C400 Awards—General
It has been brought to the attention of Society officers that recognition of individuals in the private sector, through the Societies’ awards programs, has been difficult to achieve. P. Stephen Baenziger, Chair of the Society’s General Awards Committee, will review CSSA award criteria in an effort to provide greater opportunities to enhance recognition of private sector individuals.

500-599 PROFESSION ADVANCEMENT

C563 Emerging Issues
It was the consensus of the Executive Committee that a future agenda item include a discussion on whether CSSA should take an advocacy role in high priority issues.

600-699 COLLABORATION

C600 Collaboration—General
In previous action the Executive Committee established that requests for Society cosponsorship of conferences, recognitions, etc., be considered on a case-by-case basis by the Executive Committee. In this regard, Lowell Moser, ASA President-Elect, developed criteria to help guide decisions on cosponsorship.

ACTION: It was moved, seconded, and carried to approve the following Policy for Tri-Societies Sponsorship of Programs.
Policy for Tri-Societies Sponsorship of Programs

Frequently one or more of the Societies are asked by other organizations to cosponsor a program or event. To insure that the program or event meets the standards of the Societies for providing accurate, science-based knowledge, each request will be considered on a case-by-case basis. Requesting organizations must provide in writing sufficient information on the organization, program, and proposed speakers to insure that the event conforms to such standards. Decisions on cosponsorship will be made by the respective Executive Committees and the Executive Vice President. The following criteria will be used when deciding on cosponsorship:

- The goals and objectives of the proposed cosponsored program should fit within the missions of the respective Societies.
- The program must address issues of importance and could range from local to international interest.
- Proposed speakers/leaders should be qualified so as to ensure program quality.
- Cosponsored programs shall not financially obligate the Societies, unless requests for financial support are made to the Executive Vice President for action by the respective Executive Committees and ratification by the appropriate Boards of Directors.
- Cosponsorship by the Societies should be recognized.

900-999 INTERNATIONAL ACTIVITIES

C952.1 International Crop Science Congress Travel Grants
In the past the Society has provided grants to help offset travel costs for U.S. crop scientists to attend the International Crop Science Congresses. The grants are funded out of residual funds from the first Congress that was held in the U.S. The next Congress will be held September 26-October 1, 2004 in Brisbane, Australia.

ACTION: It was moved to allocate $16,000 or the accumulated interest over the last 4 years, whichever is higher, towards travel grants for the 2004 International Crop Science Congress. Seconded. Carried.